



Direct Debit Request (DDR)

I/We request and authorise you, NSW Land Registry Services (User ID:252511), to arrange for funds to be debited from my/our nominated account at the financial institution shown below.

Name		
Customer Number		
Address		
Postcode		
Account Signatory(s)		
	Where account is held in joint names, both signatures are required	
Date		
Name and Branch of Financial Institution		
BSB Number		
Account Number		
Account Name		

Contact details:

Name	Phone
Position	Fax
	Email
Name	Phone
Position	Fax
	Email

I acknowledge that this request will have immediate effect following the processing of the Direct Debit Agreement and this Request. Please debit all fees and charges incurred from this date from the above account.

I/We undersigned am authorised to enter and execute this agreement.

Signature	Signature
Print name	Print name
Position	Position
Date	Date

OFFICE USE ONLY			
1. Reviewed and approved –NSW Land Registry Services			<input type="checkbox"/>
Name and Signature		Date	
2. Completeness of Form			<input type="checkbox"/>
3. Entered into SAP			<input type="checkbox"/>
ENTERED	
Name	Signature	Date	
CHECKED	
Name	Signature	Date	

Please return this form to:
 NSW Land Registry Services
 Finance
 GPO Box 15
 Sydney NSW 2001

For enquiries regarding completion of this form please contact:

Account Inquiry
 Finance
 T: 02 9228 6700
 E: account.inquiry@nswlrs.com.au